

## **REQUEST FOR PROPOSAL**

REF#: DIG-NCD-03-2025

### **PROCUREMENT FOR AN INDIVIDUAL CONSULTANT FOR THE DIGITIZATION OF NCD SCREENING REGISTRIES AND PROGRAMME AUDIT TOOLS WITHIN THE NCD REGISTRY**

Ministry of Health & Wellness now invites bids from eligible and qualified consultants to provide consulting services to design and develop electronic applications module, using the existing platform for the NCD Registry and Audit tools, for the paper-based registers for FIT and cervical cancer screening and audit/assessment tools for the management of sickle cell disease, NCDs screening, interpersonal violence and gender-based violence.

#### **Eligibility Requirements:**

Bidders must submit the following with their bids at the time of bid submission:

- A copy of a valid Tax Compliance Certificate (TCC) or a Valid Tax Compliance Letter (TCL).

All other instructions and requirements will be in the bid document. Tender submissions that do not comply with all the above requirements will be deemed non-responsive.

#### **Availability of Bid Document and Bid Submission:**

This is an online tender where tender documents, clarifications and bid submission will only be made available and accepted via the Government of Jamaica Electronic Portal – GOJEP ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical drop box for drop-off of tender documents.

- Tender documents can be downloaded as of **Thursday, March 6, 2025**.
- Clarification period for queries and responses closes – **Thursday, March 13, 2025 no later than 3:00 p.m.**

#### **Submission Deadline:**

Tenders must be submitted via the GOJEP no later than **Thursday, March 20, 2025 at 3:00 p.m. 15:00 local time.**

Late bids will be automatically rejected by the system.

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the “Register as a supplier” link from the GOJEP system’s home page.

For assistance regarding training, registration, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, the Office of Public Procurement Policy Customer Care Desk at 876-932-5220/932-5246/932-5253/932-5251/932-5244 or email at [oppccustomer@mf.gov.jm](mailto:oppccustomer@mf.gov.jm).

This advertisement can also be viewed on the Ministry of Health & Wellness website at [www.moh.gov.jm](http://www.moh.gov.jm).

The Ministry of Health & Wellness reserves the right to accept or reject any tenders or to abandon the tender process without any explanation to prospective bidders.