

SERVICE CONTRACT NOTICE

Contract Title: Supervision of Works - High Dependency Units (HDUs) at Mandeville Regional Hospital – Manchester (Lot 1), Victoria Jubilee Hospital– Kingston (Lot 2) and Cornwall Regional Hospital – St James (Lot 3), Spanish Town Hospital – St. Catherine (Lot 4), St. Ann’s Bay Hospital – St. Ann (Lot 5) and Bustamante Hospital for Children – St. Andrew (Lot 6)

Location: Jamaica

1. Publication reference

EuropeAid/138898/IH/SER/JM

2. Procedure

Restricted

3. Programme title

Programme for Reduction of Maternal and Child Mortality - PROMAC

4. Financing

Financing agreement n° 24-271

5. Contracting Authority

The Ministry of Health on behalf of the Government of Jamaica

CONTRACT SPECIFICATION

6. Nature of contract

Fee-based

7. Contract description

This contract will support Jamaica in attaining the Millennium Development Goals (MDG) set by the United Nations for “Reducing Child Mortality” and “Improving Maternal Health”. The contractor will be engaged in activities to ensure the successful implementation of all engineering works and associated services through the effective monitoring and supervision of such works in neonatal and obstetric High Dependency Units (HDU) in Mandeville Regional Hospital – Manchester (Lot 1), Victoria Jubilee Hospital – Kingston (Lot 2), Cornwall Regional Hospital – St. James (Lot 3), Spanish Town Hospital – St. Catherine (Lot 4), St. Ann’s Bay Hospital – St. Ann (Lot 5) and Bustamante Hospital for Children – St. Andrew (Lot 6).

The contractor will be engaged in:

- Preliminary services inclusive of review of the programmes of implementation of tasks and

- monitoring of the adherence to these programmes
- Establishment of a Management Information System
- Verification of quality and quantity of works performed and materials used
- Verification of measurements and issuance of interim payment certificates
- Providing advice on problems arising during the execution of the works
- Monitoring of the environment protection
- Analysis of claims submitted by the Works Contractor
- Coordination with stakeholders
- Services at provisional and final acceptance of the works

8. Number and titles of lots

6 lots as follows:

Lot 1: Supervision of Works - High Dependency Units (HDUs) at Mandeville Regional Hospital – Manchester, Jamaica

Lot 2: Supervision of Works - High Dependency Units (HDUs) at Victoria Jubilee Hospital – Kingston, Jamaica

Lot 3: Supervision of Works - High Dependency Units (HDUs) at Cornwall Regional Hospital – St James, Jamaica

Lot 4: Supervision of Works - High Dependency Units (HDUs) at Spanish Town Hospital – St. Catherine, Jamaica

Lot 5: Supervision of Works - High Dependency Units (HDUs) at St. Ann's Bay Hospital – St. Ann, Jamaica

Lot 6: Supervision of Works - High Dependency Units (HDUs) at Bustamante Hospital for Children –St. Andrew, Jamaica

9. Maximum budget

Lot 1: 180,000 EUR

Lot 2: 200,000 EUR

Lot 3: 190,000 EUR

Lot 4: 190,000 EUR

Lot 5: 220,000 EUR

Lot 6: 180,000 EUR

10. Scope for additional services

The Contracting Authority may, at its own discretion, extend the project in duration and/or scope subject to the availability of funding up to the maximum amount of 50% of the initial contract value. Any extension of the contract would be subject to satisfactory performance by the Contractor.

CONDITIONS OF PARTICIPATION

11. Eligibility

Participation in tendering is open on equal terms to natural and legal persons (participating either individually or in a grouping – consortium - of tenderers) which are established in a Member State of the European Union, ACP States or in a country or territory authorised by the ACP-EC Partnership Agreement under which the contract is financed (see also item 29 below). Participation is also open to international organisations.

12. Candidature

All eligible natural and legal persons (as per item 11 above) or groupings of such persons (consortia) may apply.

A consortium may be a permanent, legally-established grouping or a grouping which has been constituted informally for a specific tender procedure. All members of a consortium (i.e., the leader and all other members) are jointly and severally liable to the Contracting Authority.

The participation of an ineligible natural or legal person (as per item 11) will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.

13. Number of applications

No more than one application can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting an application). In the event that a natural or legal person submits more than one application, all applications in which that person has participated will be excluded.

The candidates may submit an application for one lot only, several lots or all of the lots, but only one application per lot. Contracts will be awarded lot by lot and each lot will form a separate contract.

14. Shortlist alliances prohibited

Any tenders received from tenderers comprising firms other than those mentioned in the short-listed application forms will be excluded from this restricted tender procedure unless prior approval from the Contracting Authority has been obtained (see Practical Guide – PRAG - 2.4.3.). Short-listed candidates may not form alliances or subcontract to each other for the contract in question.

15. Grounds for exclusion

As part of the application form, candidates must submit a signed declaration, included in the standard application form, to the effect that they are not in any of the exclusion situations listed in Section 2.3.3 of the PRAG.

16. Sub-contracting

Subcontracting is allowed.

17. Number of candidates to be short-listed

On the basis of the applications received, between 4 and 8 candidates will be invited to submit detailed tenders for this contract. If the number of eligible candidates meeting the selection criteria is less than the minimum of 4, the Contracting Authority may invite the candidates who satisfy the criteria to submit a tender.

PROVISIONAL TIMETABLE

18. Provisional date of invitation to tender

10/07/2017

19. Provisional commencement date of the contract

20/11/2017

20. Initial period of implementation of tasks

The period of implementation of the tasks is for each lot set as follows:

Lot 1: 27 months

Lot 2: 29 months

Lot 3: 28 months

Lot 4: 28 months

Lot 5: 31 months

Lot 6: 27 months

SELECTION AND AWARD CRITERIA

21. Selection criteria

The following selection criteria will be applied to candidates. In the case of applications submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

- 1) **Economic and financial capacity of candidate** (based on item 3 of the application form). In case of candidate being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

- a. the average annual turnover of the candidate must exceed the annualised maximum budget of the contract i.e., the maximum budget stated in the contract notice divided by the initial contract duration in years, where this exceeds 1 year; and

- b. For all the lots:**

Current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. In case of a consortium this criterion must be fulfilled by each member.

- 2) **Professional capacity of candidate** (based on items 4 and 5 of the application form). The reference period which will be taken into account will be the last five years from submission deadline.

- a. At least **3 staff** currently working for the tenderer in fields related to this contract

b. At least **1 of all staff** working for the tenderer in fields related to this contract is permanent

3) **Technical capacity of candidate** (based on items 5 and 6 of the application form). The reference period which will be taken into account will be the last five years from submission deadline.

a. The tenderer has provided services under at least one contract in the on-site supervision of building construction/renovation works, in which English was the language of the contract, which was implemented during the last 5 years before the tender submission deadline specified in the Instructions to Tenderers, with a budget of at least the equivalent of:

- 120,000 EUR if the tenderer bids for one lot only;
- 240,000 EUR if the tenderer bids for two lots only;
- 360,000 EUR if the tenderer bids for three lots only;
- 480,000 EUR if the tenderer bids for four lots only;
- 600,000 EUR if the tenderer bids for five lots only;
- 720,000 EUR if the tenderer bids for all six lots.

Previous experience which caused breach of contract and termination by a Contracting Authority shall not be used as reference.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility - notably that of nationality – and must fulfil the same relevant selection criteria as the economic operator. With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the works or services for which these capacities are required. With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies become jointly and severally liable for the performance of the contract.

If more than 8 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates must be reexamined to identify the eight best candidates. The only factors which will be taken into consideration during this re-examination are:

- the highest value of the service contracts in the on-site supervision of building construction/renovation works in criteria 3.a.

22. Award criteria

Best price-quality ratio.

APPLICATION

23. Deadline for receipt of applications

22/06/2017 at 16.00 Jamaican time.

Any application received by the Contracting Authority after this deadline will not be considered.

24. Application format and details to be provided

Applications must be submitted using the standard application form, the format and instructions of which must be strictly observed. The application form is available from the following Internet address:

<http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=B>

The application must be accompanied by a declaration of honour on exclusion and selection criteria using the template available from the following Internet address:

<http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>

Any additional documentation (brochure, letter, etc.) sent with an application will not be taken into consideration.

25. How applications may be submitted

Applications must be submitted in English exclusively to the Contracting Authority in a sealed envelope:

- EITHER by recorded delivery (official postal service) to :

Dr. Simone Spence
Ministry of Health, First Floor - RKA Building,
10- 16 Grenada Way
Kingston 5, Jamaica.

In this case, the delivery record makes proof of compliance with the time-limit for receipt.

- OR hand delivered (including courier services) directly to the Contracting Authority in return for a signed and dated receipt to:

Dr. Simone Spence
Ministry of Health, First Floor - RKA Building,
10- 16 Grenada Way
Kingston 5, Jamaica

In this case, the acknowledgment of receipt makes proof of compliance with the time-limit for receipt.

The Contract title and the Publication reference (see item 1 above) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the Contracting Authority.

Applications submitted by any other means will not be considered.

By submitting an application candidates accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the application.

26. Alteration or withdrawal of applications

Candidates may alter or withdraw their applications by written notification prior to the deadline for submission of applications. No application may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with Item 25. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

27. Operational language

All written communications for this tender procedure and contract must be in English.

28. Date of publication of prior information notice

15/04/2017

EuropeAid/138898/IH/SER/JM

29. Legal basis¹

Annex IV to the Partnership Agreement between the members of the African, Caribbean and Pacific Group of States of the one part, and the European Community and its Member States, of the other part, signed in Cotonou on 23 June 2000 as amended in Luxembourg on 25 June 2005 and in Ouagadougou on 22 June 2010. Reference is made to Annex IV as revised by Decision 1/2014 of the ACP-EU Council of Ministers of 20 June 2014.

30. Additional information

Not Applicable

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¹ Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term).