

Ref.: LAC/AH/GP/MG/ New PUDR

Geneva, 19 January 2016

Dear PRs and CCMs,

The Global Fund is pleased to announce the release of the revised Progress Update/ Disbursement Request (PU/DR) template and Guidelines.

The last PU/DR was issued in 2011. The revised template was updated to align with the new funding model and incorporate improvements in the reporting approach and revised reporting requirements since the last publication.

Overview of Changes

The requirements for the semi-annual PU and annual PU/DR have been differentiated by requiring the finance sections only during the annual PU/DR. The functionality of the tool has been improved. In addition, improvements on reporting methodology and revised reporting requirements in the programmatic, financial and PSM sections of the PU/DR were introduced.

- Programmatic section is now aligned with the modules and interventions format of the performance framework under the new funding model and provides for reporting on work plan tracking measures (particularly relevant for regional grants) and disaggregated results for selected impact, outcome and coverage indicators.
- Finance section now includes the annual cash forecast as a standard form, expanded PR cash reconciliation form to capture accrued expenditure, the cash in transit and the tracking of ineligible expenditure, and updated annual financial report with the modules/interventions and cost grouping structure to align with the new funding model.
- PSM section. The question on the risk of stock-outs has been expanded to also include the risk of expiries. This information is now requested at the level of the 7 core pharmaceutical and health products.

The details and rationale for each of the changes are explained in the attached presentation.

Roll-out Approach

The English version of the PU/DR template and guidelines are released today and have been published in the Global Fund [external website](#). The revised PU/DR should be used to report on the period ending 31 December 2015.

Please let us know if you have questions.



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